



**Annual Procurement Plan**  
**Financial Year: 2022/2023**  
**Public Entity: Telecom Namibia**


1	2	3	4	5	6	7	8
Serial Number	Description (includes packages, lots if applicable)	Quantity	Procurement Method	Estimated Value N\$	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Remarks
<b>MARKETING EXPENSES</b>							
1	Advertising expenses/inclusive of media placements	Planned Activities Commercial Marketing Plan	ONB/RFQ	4,477,530.00	Agreement in place with some providers October 2022	Ad hoc / need basis February 2023	Within threshold
2	Promotional expenses/customer engagements/launches/Road trips	Ad hoc / need basis	RFQ/ONB were applicable	1,094,495.72	October 2022	September 2023	Within threshold
<b>NETWORK EXPENSES</b>							
3	Lines Maintenance	Ad hoc / need basis	RFQ	5,949,095.42	October 2022	September 2023	Within threshold
4	Fibre Optic Transmission maintenance	Ad hoc / need basis	RFQ	589,968.34	October 2022	September 2023	Within threshold
5	CPE Maintenance	Ad hoc / need basis	ONB/ RFQ	3,180,087.99	October 2022	September 2023	Within threshold
6	Lines Plan & Maintenance	Ad hoc / need basis	ONB/ RFQ	1,923,947.42	October 2022	September 2023	Within threshold

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7	CPE Plan & Maintenance	Ad hoc / need basis	ONB/ RFQ		October 2022	September 2023	Within threshold
8	Minor Installations	Ad hoc / need basis	RFQ	5,203,540.92	October 2022	September 2023	Within threshold
9	Digital Microwave transmission maintenance	RFQ	RFQ/RB	199,754.64	October 2022	January 2023	Within threshold
10	Tools Replacement	Ad hoc / need basis	RFQ	430,980.49	October 2022	September 2023	Within threshold
11	Tools Maintenance	Ad hoc / need basis	RFQ	365,115.02	October 2022	September 2023	Within threshold
12	Tools Additions	Ad hoc / need basis	RFQ	766,727.19	October 2022	September 2023	Within threshold
13	Mechanical Equipment aid maintenance & repair	Ad hoc / need basis	RFQ	126,000.00	October 2022	September 2023	Within threshold
14	Network Air conditioners maintenance	Ad hoc / need basis	RFQ	410,830.00	October 2022	September 2023	Within threshold
15	Network Power Generators point to point maintenance	Ad hoc / need basis	RFQ	1,771,750.00	October 2022	September 2023	Within threshold
16	Network Air-condition Plan & maintenance	Ad hoc / need basis	RFQ	87,845.00	October 2022	September 2023	Within threshold
17	Test Equipment maintenance & repair	Ad hoc / need basis	RFQ	527,019.08	October 2022	September 2023	Within threshold
18	Equiano Trunk O&M	Annual	Direct Procurement	881,002.50	November 2022	Feb 2023	Within threshold
<b>PROPERTY COSTS</b>							
19	Provisioning of Property Maintenance services Property Maintenance	Ad hoc / need basis	RFQ	604,746.00	October 2022	September 2023	Within threshold
<b>CONSULTING EXPENSES</b>							
20	Consultancy Services	Ad hoc / need basis	RFP	13,172,817.04	October 2022	September 2023	Within threshold

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ADMINISTRATION COSTS							
	Supply and delivery of Office Accessories/ COVID Mitigation Organisations	Ad hoc / need basis	RFQ		October 2022	September 2023	Within threshold
21					363,275.00	October 2022	Within threshold
22		Ad hoc / need basis	RB		911,546.75	October 2022	Within threshold
23	Workshops	Ad hoc / need basis	RB		580,000.00	October 2022	Within threshold
24	Supply and delivery of Stationery	Ad hoc / need basis	RFQ/ONB		4,284,518.92	October 2022	Within threshold
25	Supply and delivery of Consumables	Ad hoc / need basis	RFQ		131,676.00	October 2022	Within threshold
26	Supply and delivery of Cleaning Materials	Ad hoc / need basis	RFQ		134,808.00	October 2022	Within threshold
27	Provisioning of Carriers/Transport services	Ad hoc / need basis	ONB		922,456.00	Advertised September 2022	Within threshold
28	Telecom Function	Annual	RFQ		380,000.00	November 2022	Within threshold
<b>VEHICLE COSTS</b>							
29	Supply and delivery of Spares & Repair	Ad hoc / need basis	RFQ		290,870.14	October 2022	Within threshold
<b>CAPEX REQUIREMENTS</b>							
30	Supply, delivery, installation testing and commissioning of Mobile RAN equipment	Adhoc / need basis	Direct Procurement		182,040,000.00	November 2022	Above Threshold, will be submitted to CPBN
31	Supply, delivery, installation testing and commissioning Firewalls and switches	Adhoc / need basis	OIB		4,000,000.00	November 2022	Within threshold
32	Supply, delivery, installation testing and commissioning of TDM (V5.2) to IP Voice Gateways	Adhoc / need basis	Direct Procurement		4,000,000.00	November 2022	Within threshold

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33	Supply, delivery, installation testing and commissioning MSAN and OLT equipment	Adhoc / need basis	Direct Procurement	15,000,000.00	October 2022	February 2023	Above Threshold for a 3-year agreement and will be submitted to CPBN
34	Supply, delivery, installation testing and commissioning Point to Multipoint microwave Access equipment for a period of 5 years	Adhoc / need basis	OIB	60,000,000.00	November 2022	February 2023	Above Threshold, and will be submitted to CPBN
35	Supply, delivery, installation testing and commissioning Point to Point Backhaul equipment for a period of 5 years	Adhoc / need basis	Direct Procurement	30,000,000.00	November 2022	February 2023	Above Threshold, and will be submitted to CPBN
36	Supply and delivery of Customer Premises Equipment for a period of 3 years	TBD	OIB	7,000,000.00	September 2022	October 2022	Within threshold
37	Supply and delivery of Air-conditioning Systems	Adhoc / need basis	RFQ	2,163,000.00	October 2022	September 2023	Within threshold
38	Supply, delivery, installation testing and commissioning of Diesel Standby Generators	Adhoc / need basis	ONB	14,000,000.00	October 2022	September 2023	Within threshold
39	Civil works for the expansion of Hage Heights Equipment room	TBD	ONB	12,000,000.00	Nov 2022	December 2022	Within threshold
40	Supply, delivery, installation testing and commissioning of IP (MPLS/UBH) Backbone equipment	Adhoc / need basis	OIB	14,000,000.00	January 2023	Feb 2023	Within threshold
41	Supply, delivery, installation testing and commissioning of a Network Synchronization systems	TBD	Direct Procurement	4,500,000.00	Agreements in place	September 2023	Within threshold

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42	Supply, delivery, installation testing and commissioning of a SCADA system	TBD	OIB	11,000,000.00	January 2023	February 2023	Within threshold
43	Provisioning of SAP/POS Enhancement services	TBD	ONB/RFQ	2,500,000.00	January 2023	February 2023	Within threshold
44	Supply, delivery, installation testing and commissioning of an E-Signature management solution	Adhoc / need basis	ONB	400,000.00	November 2022	December 2022	Within threshold
45	Integration services for the National Number Portability	Adhoc / need basis	OIB	1,000,000.00	January 2023	February 2023	Within threshold
46	Supply and delivery of Network Test Equipment	Adhoc / need basis	RFQ	3,000,000.00	November 2022	September 2023	Within threshold
47	Supply, delivery, installation testing and commissioning of a Radio Planning Tool	Adhoc / need basis	Direct Procurement	8,000,000.00	April 2023	September 2023	Within threshold
48	Supply, delivery, installation testing and commissioning of a Tocnet network equipment	Adhoc / need basis	ONB	14,000,000.00	November 2022	December 2022	Within threshold
49	Supply, delivery, installation testing and commissioning of IT Infrastructure equipment	Adhoc / need basis	ONB	5,000,000.00	June 2023	July 2023	Within threshold
50	Supply, delivery, installation testing and commissioning of SIM Registration system	Adhoc / need basis	OIB	1,000,000.00	November 2022	January 2023	Within threshold
51	Cyber Security Programme	Adhoc / need basis	OIB/RB	10,000,000.00	October 2022	September 2023	Within threshold
52	Supply and delivery of <b>non-network</b> equipment	Adhoc / need basis	ONB/RFQ	5,000,000.00	October 2022	September 2023	Within threshold

RECOMMENDATION TO THE PROCUREMENT COMMITTEE



FN ATSHIPARA

SECRETARY: PROCUREMENT COMMITTEE

15/10/2022  
DATE

ACCEPTED / ~~NOT ACCEPTED~~ FOR THE APPROVAL OF THE ACCOUNTING OFFICER



LN SITIKUYA

# CHAIRPERSON: PROCUREMENT COMMITTEE

11/10/2022  
DATE

APPROVED / ~~NOT APPROVED~~



ACCOUNTING OFFICER (Acting)

13/10/22  
DATE